

To,

The Controller of Examinations (Conduct)  
Federal Board of Intermediate and  
Secondary Education, **Islamabad.**

Subject: **IMPROVEMENT OF MARKS/GRADE.**

Sir,

I, Mr./Miss/Mrs. \_\_\_\_\_

S/D/O \_\_\_\_\_

appeared in SSC/HSSC-II, Annual/Supplementary Examination, \_\_\_\_\_ under  
Roll No. \_\_\_\_\_ and secured \_\_\_\_\_ marks.

I, now intend to appear for improvement of marks/grade in the forthcoming  
SSC/HSSC-I&II Annual/Supplementary Examination \_\_\_\_\_.

I, hereby solemnly declare and affirm that I have neither appeared for  
improvement of marks/grade previously nor I have obtained Migration Certificate from this  
Board. My Registration No is \_\_\_\_\_.

I, further neither declare on solemn affirmation that I have neither concealed facts  
nor submitted wrong information in order to get undue advantage. If any information provided  
by me is found incorrect, the Board may initiate legal proceedings against me including  
quashment/cancellation of result.

**SIGNATURE OF THE CANDIDATE**

**Instructions**

- (i) An attested photocopy of result card must be attached with the admission form.
- (ii) There is only one attempt/chance for improvement of grade/marks which can be  
availed within a period of one year after passing SSC/HSSC Part-II Examination.
- (iii) The candidates desirous of improving their grade/marks in the SSC/HSSC  
Examinations can do so by re-appearing in any number of subject(s)/paper(s) of  
their choice or Part-I or Part-II or both the parts/entire examination in the course  
(syllabus) in which he/she passed the examination.

**NOTE:** The candidates, those who want to improve their result will submit  
admission form also alongwith this proforma. Only proforma is not  
sufficient.