



FEDERAL BOARD OF INTERMEDIATE AND SECONDARY EDUCATION

Sector H-8/4, Islamabad, PAKISTAN

No. FBISE/REGN/NOTIF/HSSC/2018-2020/1339

dated: 20 -06-2018

NOTIFICATION

It is hereby notified for information of all concerned that the Academic Session 2018-20 shall start w.e.f 15-08-2018. The schedule of **ADMISSION** and **REGISTRATION** for the students of **Class-XI** for the aforesaid session, shall be as follows:

a. **SCHEDULE FOR ADMISSION**

- | | |
|--|---|
| (1) Start of Admission to class XI | Immediately after the declaration of SSC II Result by the FBISE, Islamabad. |
| (2) Last date for Admission to class XI | -up to 31-08-2018 |
| (3) Admission with prior permission of the Chairman FBISE with Rs 600/- (Inland) and US \$ 20/- (Abroad) per candidate as special permission fee | -up to 14-09-2018 |

b. **SCHEDULE FOR RECEIPT OF REGISTRATION RETURN**

Receipt of online Registration Return with Normal Renewal fee @ Rs 600/- (Inland) per candidate and US \$75/- (Abroad) per candidate -up to 01-10-2018

c. **LATE SUBMISSION OF REGISTRATION RETURN**

In case an institution fails to submit the Registration Return within the stipulated period, a surcharge of Rs 600/- (Inland) and US \$ 20/- (Abroad) per month, per student will be charged up to fifteen days after the announcement of examination schedule. The part of the month shall be treated as full month for purpose of fee. The following documents, duly attested by the Principal concerned, should be forwarded with Registration Return only in such cases:

- Copy of Admission Form (in the institution)
- Copy of Admission Withdrawal Register (relevant page)
- Copy of the SSC Result Card
- Copy of fee deposit slip (fee deposited for admission in the institution).

d. **No request for registration except Migration cases (as mentioned at para 3) will be entertained after the deadline.**

2. All affiliated institutions shall submit registration return online by filling in the Registration Return Form at the website www.fbise.edu.pk. Registration Fee shall also be submitted online from within Pakistan at any nearest HBL Branch by completing/downloading fee challan, available at the FBISE website and for abroad through Electronic Transfer (Swift Code "MT 103") IBAN PK79HABB0022117900687511 up to **01-10-2018**. (Instructions / Procedure for online submission is enclosed). However, a hard copy in sequence of the computerized Registration Return with enclosures of original fee challan (FBISE Copy), attested copy of SSC Result Card / Equivalence Certificate, Gap Certificate, original NOC/Migration Certificate (other Board case) and a copy of valid Affiliation letter must be submitted to the Assistant Secretary, HSSC Registration by post or at One Window Cell of the FBISE, within stipulated time period.

3. Admission on transfer basis from Board to Board may be made within thirty (30) days of the withdrawal of the student from the previous institution subject to eligibility determined by the Board. The institution shall, however, get the students registered with this Board within ten (10) days of the admission on payment of normal fee on production of related documents. Late fee will be charged thereafter as prescribed at Para 1 (c) above. The following documents must be enclosed with the Registration Return of such candidates:

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- a. Original NOC / Migration Certificate
- b. SSC Result Card duly attested by the Principal concerned
- c. College Leaving Certificate duly attested by the Principal concerned
- d. Copy of the HSSC-I Result Card duly verified by the Board concerned
- e. Copy of the Equivalence Certificate duly issued by the IBCC (where applicable)

4. A student who is not registered with any other Board due to any reasons (supported by documents) shall be treated as fresh candidate for the purpose of Registration. In case of delay, late fee per month will be charged w. e. f. the date of admission as notified by this Board. But in any case not later than fifteen (15) days after the announcement of Examination schedule for Admission Form.

5. The Head of Institution shall be personally and legally responsible for communication of complete and accurate particulars of the students, i.e. **spellings of name and parentage** etc. as these particulars shall be treated as full and final and will, accordingly, be exhibited on all the documents / certificates issued by the Board.

6. Mere registration of a candidate shall not entitle him / her to appear in an examination. He/She must fulfill the conditions laid down for the eligibility to sit in an examination over and above. The Board reserves the rights to cancel the registration of a candidate at any stage if it is found that the particulars provided by him/her were false or the candidate has concealed any facts.

7. Registration Number of already registered candidates at SSC level will remain the same/valid on payment of renewal fee as per (b) Para-1. However, candidates migrating from other Boards to F.B.I.S.E. at HSSC level shall be allotted fresh registration numbers/cards.



(MIRZA ALI)

Director (Academics)

☎ 051-9269510

**Heads of all Institutions
affiliated with the F.B.I.S.E., Islamabad**

Copy to:

The Joint Secretary (Admn), Ministry of Education, Training and Standards in Higher Education, Islamabad

The Director General, Federal Directorate of Education, G-9/4, Islamabad

The Director of Education, FGEEI (C&G), Sir Syed Road, Rawalpindi

The Director, Army Directorate of Education (IGT&E Branch), GHQ, Rawalpindi

The Director of Education, PAF Rear Air HQs, Peshawar

The Director of Education, Naval HQs Islamabad

The GSO-I, Regional Office, Rawalpindi, Wah, Peshawar, Mangla, Gujranwala, Lahore, Multan, Quetta, Bahawalpur & Karachi Cantt

All Embassies / Pak: Missions

Internal:

The APS to Chairman, F.B.I.S.E., Islamabad

The Secretary, F.B.I.S.E., Islamabad

The Controller of Examinations (Conduct), F.B.I.S.E., Islamabad

The Controller of Examinations (Secrecy), F.B.I.S.E., Islamabad

The Director (Research), F.B.I.S.E., Islamabad

The Data Processing Manager, F.B.I.S.E., Islamabad

The Director (One Window Cell), F.B.I.S.E., Islamabad

The System Analyst (with a request to upload the same on web site)

The Incharge F.B.I.S.E. Sub-office Gilgit-Baltistan

Note: Information on the subject matter alongwith Registration Return Proforma is also available at the F.B.I.S.E. Website www.fbise.edu.pk



(SYED AZHAR QAYYUM SHAH)

Deputy Secretary (Registration)

☎ 051-9269524