



FEDERAL BOARD OF INTERMEDIATE AND SECONDARY EDUCATION

Sector H-8/4, Islamabad, PAKISTAN
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No. F-01/FBISE/SSC-C/1stAE-23/682

06th January, 2023

NOTIFICATION
(FOR ABROAD)

It is hereby notified for the general information and necessary action of all concerned that following schedule has been formulated for submission of online admission form(s) and along with fee for SSC 01st ANNUAL EXAMINATION, 2023 which will tentatively commence with effect from Thursday 27th April, 2023: -

SUBMISSION OF ONLINE ADMISSION FORM OF THE CANDIDATES ALONG WITH ADMISSION FEE			
Sr. No	Schedule for Submission of online Admission Form(s)	From	To
i.	with normal fee	-----	20-02-2023
ii.	with the double fee	21-02-2023	02-03-2023
iii.	with the triple fee	03-03-2023	13-03-2023

RATES OF ADMISSION/EXAMINATION FEE			
Sr. No	CATEGORY OF STUDENTS	SSC-I	SSC-II
i.	Regular/ Ex/Registered Private/ IBCC/ Additional subjects/Improvement cases.	US\$ 120/-	US\$ 120/-
ii.	Non-Registered Private Candidates/IBCC cases	*US\$ 220/-	*US\$ 220/-

**Included US\$ 100/- as registration fee. However Registration fee will be paid once.*

02. The following instructions on submission of Online Admission Forms will be followed.

- i. The institutions should ensure that online Admission Forms of all the candidates along with fee remittance receipt/Bank Draft through which requisite fee was deposited has been uploaded on the FBISE Online Portal on or before the last date specified above to avoid payment of extra fee or rejection of Admission Form(s).
- ii. All the Heads of institutions are requested to submit online Admission Form separately in respect of the candidates who appeared/passed SSC Part-I Examination from the Board other than FBISE. Their SSC-I Result Card duly verified from respective Board, must be uploaded.
- iii. The draft/incomplete admission form will not be accepted for examination.
- iv. All the candidates of SSC Part-II are eligible to take facility of reappearing in all/any number of papers of SSC Part-I along with Part-II papers for which they will mention desired papers in the respective column of Admission Form.
- v. An Institution/Candidate applying in the category of disability should mention his/her accessibility need at the time of submitting his/her Admission Form in black and white otherwise he/she will not be entertained. Such candidates will also submit prescribed Proforma designed for said purpose.
- vi. **No Examination Fee will be charged from Orphan, differently abled Candidates, prisoners and wards of 'Shuhada' (Proof shall be uploaded).**
- vii. In case of any difficulty in submission of Admission Forms, the institution/individual may contact our IT Expert/Assistant at Phone number 051-9269516 during office hours.
- viii. The Candidates who remained on roll of an affiliated institution after 31st October 2022 are not eligible to appear in Exam as private candidate. The candidates who remained on roll not more than 31st October 2022 will attach School Leaving Certificate and copy of passport/Birth Certificate as a proof of his/her Date of Birth along with online Admission Form available at FBISE website www.fbise.edu.pk.
- ix. A private candidate can appear in the subjects involving Practicals (Science/Humanities Group) subject to the condition that he/she provides certificate of having done the Practicals at an affiliated institution duly signed by the Principal.
- x. A candidate, appearing in any failure Paper(s) will pay full fee of respective Part.
- xi. In case of IBCC (foreign qualification A/O level etc) cases, the candidates will also submit hard copy of Admission Form, after Online submission with Equivalence Certificate issued by the IBCC, Permission Letter issued by 'Research and Academic' Department of FBISE if Geography of Pakistan is opted by the candidate in lieu of Urdu Compulsory Fee Remittance Receipt through which the fee was deposited. The Admission Form is available at FBISE website www.fbise.edu.pk.
- xii. The private candidates who have passed Part-I exam from the Board other than FBISE will submit verified copy of result card and NOC/Migration Certificate along with online admission form. The private candidates will submit hardcopy also to the FBISE.
- xiii. All the Non Registered Candidates will upload photograph with blue or white background on prescribed place of the Admission Form.
- xiv. The candidates who intend to improve their Grade/Marks after appearing/passing SSC Examination can do so by re-appearing in any number of Subjects/Papers of their choice of Part-I or Part-II or both the Parts as the case may be within a period of four years with multiple chances before obtaining higher qualifications.
- xv. The candidates appearing in both the papers of any subject involving practical examination shall appear in the practical examination as well. However, the candidate neither requires nor can appear in Practical Exam if he/she is appearing in single paper/part.

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- xvi. Change of Subjects/Group will not be allowed under any circumstances after submission of Admission Form
- xvii. The Ex/Private candidates are requested to ensure that the particulars written by him/her in the Admission Forms are recorded correctly. The incomplete Admission Form will not be accepted.
- xviii. A candidate after passing SSC examination or an examination recognized as equivalent thereto, may appear in any additional subject(s) in current course not offered by him previously. If a candidate intends to appear in the subject(s) involves Practical Proof of performing the relevant practical will be provided to the Board.
- xix. The fee of private students, whom admission forms are being forwarded through institution, must be remitted collectively instead of individually.
- xx. Original Bank Draft/EFT receipt must be submitted by post/by bag to the Controller of Examinations within given due dates.

03. MODE OF SUBMISSION OF ADMISSION FORMS OF REGULAR CANDIDATES APPEARING IN TECHNICAL SUBJECTS/GROUP

Admission Forms (in soft form) placed on FBISE website for SSC-I candidates will be filled in letter and spirit by the institution within given due dates. **Only online admission form(s)/list(s) along with requisite document if required, has to be submitted by the institution within given due dates on FBISE online portal.** Correction in the editable field of the available data will be done by institution till final submission of Admission forms/lists. In case of any difficulty in data entry, please contact at Phone number 051-9269516.

04. MODE OF REMITTANCE OF FEE

For remittance of fee to the FBISE account, the overseas institution(s)/candidate(s) may exercise one of the following options:-

- i. The payment may be made through Credit Card (Master or Visa) from FBISE website **(Preferably for quick credit and verification of fee).**
- ii. The payment may be made through SWIFT "MT-103" (via Commercial channel instead of home remittance (PRI)) for credit into **FBISE Pak Rupee Account Swift Code: HABBPKKA IBAN Code No. PK26HABB 0022 1100 5000 2001** at the Habib Bank Limited, FBISE branch, Sector H-8/4, Islamabad (Pakistan) OR **FBISE US dollar account (IBAN) PK 79 HABB 0022 1179 0068 7511** (for US dollar remittance only) at Habib Bank Limited, FBISE Branch, H-8/4, Islamabad (Nature of fee must be mentioned while preparing Swift MT 103 form/text).

Note: Receipt of deposited fee through MT103 swift message must be attached with the online admission form(s).

- iii. Payment may also be made through **Bank Draft drawn able at Islamabad (Pakistan)** issued in the favour of Secretary, Federal Board of Intermediate & Secondary Education, Islamabad.
- iv. The institutions/candidates forwarding online admission forms from KSA and UAE may remit the dues/examination fee through following banks to HBL, FBISE account:-

i.	Banks in KSA	Arab National Bank, Al-Bilad Bank, National Commercial Bank, Al-Jazair Bank, Al-Jadeed Bank, Al-Moodi Exchange Co, Al-Ansari Co, and Al-Fardan Exchange Co
ii.	Banks in UAE	UAE Exchange Co, Hello Paisa and HBL UAE Branch

- v. The details of fee should be specified in the covering letter and following information must be provided on the backside of Swift Payment Receipt/Bank Draft:

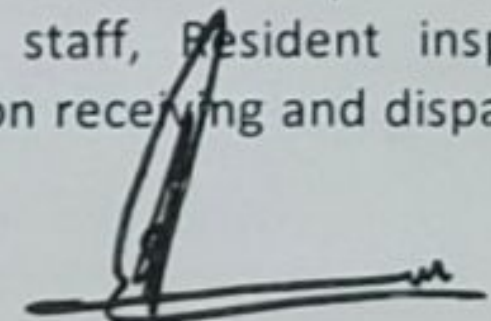
FOR INSTITUTIONS

Name of Institution _____
 No. of candidates _____
 Nature of Fee _____
 In batch _____

FOR INDIVIDUALS

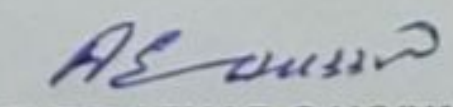
Name of Candidate _____
 Father's Name _____
 Nature of Fee _____
 Serial No of admission form _____

- vi. The institution established as examination centre is hereby allowed to retain US\$ 30/-per candidate (Regular/Ex./Private) on account of expenses of examination activities i.e. Ruminations of superintendent, deputy superintendent, invigilators, ministerial staff, practical examiner, Lab staff, Resident inspector. Institution concern will also bear other expenses from that amount like expenses on receiving and dispatching of examination material and printing of online question papers.


(DR. BASHIR KHAN)
CONTROLLER OF EXAMINATIONS

DISTRIBUTION

1. APS to Secretary, Ministry of Federal Education & Professional Training, Pak Secretariat, Govt. of Pakistan, Islamabad.
2. The Secretary, Inter Board Committee of Chairmen, Plot No. 25, G-10/4, Islamabad.
3. All Heads of Educational Institutions (Abroad) affiliated with FBISE, Islamabad.
4. Pakistan Embassies in the relevant Countries.
5. All HOD's, FBISE, Islamabad.
6. APSs to Chairman and Secretary, FBISE, Islamabad.
7. The Manager, HBL, FBISE Branch, H-8/4, Islamabad.
8. Officer Incharge Website, FBISE, Islamabad
9. The Section Officer (Bag Section), Ministry of Foreign Affairs, Islamabad.
10. Chat Room
11. All Concerned.


(SYED AZHAR QAYYUM SHAH)
DEPUTY CONTROLLER OF EXAMS