

FEDERAL BOARD OF INTERMEDIATE AND SECONDARY EDUCATION,
P.O. BOX 1365, H-8/4, ISLAMABAD (PAKISTAN)
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No. (1)/FBISE/SSC-C/AE-2018/ 397

23rd October, 2017

NOTIFICATION
(For Institutions Abroad)

It is hereby notified for general information of all concerned that the **SECONDARY SCHOOL CERTIFICATE (SSC) ANNUAL EXAMINATION, 2018** of the Federal Board of Intermediate and Secondary Education, Islamabad shall commence with effect from **TUESDAY, the 13th March, 2018**.

2. The schedule for receipt of Admission Forms along with Admission Fee in the Board's Office is as under:

a. <u>SCHEDULE OF ADMISSION FEE</u>	<u>FROM</u>	<u>UP TO</u>
(1) With normal fee	----	07-12-2017
(2) With double fee.	08-12-2017	21-12-2017
(3) With triple fee	22-12-2017	11-01-2018

NOTE: THE INSTITUTIONS/CANDIDATES SHOULD ENSURE THAT THEIR ADMISSION FORMS REACH THE BOARD ON OR BEFORE THE LAST DATE SPECIFIED ABOVE TO AVOID PAYMENT OF EXTRA FEE OR REJECTION OF FORMS.

b. RATES OF ADMISSION FEE

<u>CATEGORY</u>	<u>SSC-I</u>	<u>SSC-II</u>	<u>SSC-I & II</u>
(i) All Groups (For Regular candidates)	US \$90/-	US \$90/-	US \$180/-
(ii) All Groups (For Ex/Private candidates)	US \$90/-	US \$90/-	US \$180/-
(iii) IBCC cases	----	----	US \$180/-
(iv) Improvement of Marks/Grade (Improvement fee included)	US \$115/-	US \$115/-	US \$205/-
(v) Registration Fee (For Private candidates if not already registered)	----	----	US \$75/- (Plus Admission fee as applicable)

3. **A CANDIDATE, APPEARING IN ANY FAILURE SUBJECT WILL PAY FULL FEE OF HIS/HER RESPECTIVE PART.**

4. For remittance of fee in US Dollars, the overseas institutions/candidates may exercise one of the following options:-

- Payment may be made through Bank Draft drawnable at Islamabad (Pakistan) issued in favour of Controller of Examinations (Conduct), Federal Board of Intermediate & Secondary Education, Islamabad. **Any Bank Draft/Electronic Transfer in foreign currency, drawnable in a foreign country (other than Pakistan) will not be accepted at any cost.**
- The amount may be remitted through SWIFT "MT-103" with clear reference of purpose in "field 70". For credit to FBISE Account No. ((IBAN) PK 79 HABB 0022 1179 0068 7511 at Habib Bank Limited, FBISE Branch, H-8/4, Islamabad (Pakistan).
- The institutions/students forwarding admission forms from KSA and UAE may remit the dues/examination fee through following banks to HBL, FBISE account.

i. Banks in KSA	Arab National Bank, Al-Bilad Bank, National Commercial Bank, Al-Jazair Bank, Ali-Jadeed Bank, Al-Moodi Exchange Co, Al-Ansari Co, and Al-Fardan Exchange Co
ii. Banks in UAE	UAE Exchange Co, Hello Paisa and HBL UAE Branch

5. Admission forms of all categories (Regular, Ex, Private except the candidates appearing for Improvement) shall submit online by filling admission forms at FBISE website www.fbise.edu.pk. Instructions/procedure for online submission is available at our website, and a **hard copy of computerized Admission Forms attested by their respective head of institution alongwith a list of candidates and original Bank Draft/Swift Transfer (FBISE Copy) must be sent to Controller of Examinations (Conduct) by post/by bag, through a covering letter.**

Cont'd... Page 2

6. The candidates who wish to improve their grade/marks should fill **in the Admission Form** for improvement which can be downloaded from FBISE web site www.fbise.edu.pk and sent the same to the Controller of Examinations (Conduct) by post/by bag.

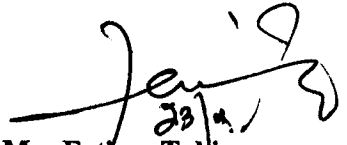
7. The Heads of Institutions are requested to submit Admission Forms separately in respect of those candidates who appeared/passed their SSC Part-I Examination from any other Board. **Their original Result card of SSC Part-I and photo copy thereof, duly verified by the respective Board, must be attached with their admission forms.**

8. **The Candidates taking alternative subjects, i.e. English Literature/Geography of Pakistan/Urdu Salees, Sindhi etc. must attach an attested photocopy of the permission letter issued by the Board with their admission forms.** Fresh private candidates must attach Original School Leaving Certificate of the relevant School. Such students, who left the institution after 31st October of the current Academic year, shall not be eligible to appear in the exam as "private candidate". In case of non-schooling, an affidavit shall be submitted duly attested by the Education Counselor of Pakistan Embassy along with a copy of Passport showing date of birth or a copy of Birth Certificate issued by a local hospital or any other valid proof on account of date of birth.

9. Private candidates shall not be allowed to offer any Group or subject, which is not offered by a candidate from an affiliated Secondary School.

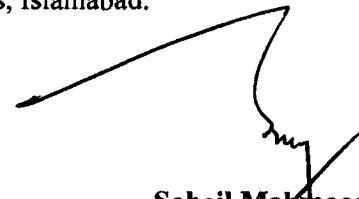
10. The Failure candidates of SSC Supplementary Examination, 2017 may also submit their Admission Forms according to the same schedule. Those candidates whose result is declared late by the Board may submit their Admission Form with normal fee within 15 days of the date of declaration of their result but before commencement of the Examination positively.

11. **ALL THE HEADS OF AFFILIATED INSTITUTIONS ARE REQUESTED TO ENSURE THAT THE PARTICULARS OF CANDIDATES ON THE ADMISSION FORMS ARE RECORDED AS PER THEIR REGISTRATION CARDS.**


Mrs. Fatima Tahira
Controller of Examinations
(Conduct)

DISTRIBUTION:

1. APS to Secretary Ministry of Federal Education and Professional Training, Islamabad.
2. All Heads of affiliated institutions (Abroad).
3. Pakistan Embassies in the relevant countries.
4. The Manager, HBL, FIBSE, Branch, H-8/4, Islamabad.
5. The Secretary, IBCC, Plot # 25, G-10/4 Islamabad.
6. The Section Officer (Bag Section), Ministry of Foreign Affairs, Islamabad.
7. Officer Incharge, Web-site, FBISE Islamabad.
8. APS to Chairman and Secretary, FBISE, Islamabad.
9. All concerned.


Sohail Mahmood
Deputy Controller of Examinations
SSC (Conduct)
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